

# smith+noble®

America's Leading Resource for Window Treatments™

Customer Service 800.780.8889 or visit us online at [smithnoble.com](http://smithnoble.com)

## Sheer Elegance

- Step by Step Installation
- Troubleshooting Tips
- Easy Care Instructions



## STEP 1 Your New Blind

**THANK YOU** for purchasing from Smith+Noble. Your new shadings have been custom-crafted to your exact window dimensions from the highest quality materials. Once in your windows, they will provide you with a lifetime of beauty and trouble-free use.

**INSTALLING** your new shadings is easy. Simply follow our step-by-step instructions. We recommend that you read through all the instructions before you start. If you have questions, our customer service representatives are available from 5am to 7pm Mon-Fri or 7am to 4pm Sat-Sun Pacific time at 800.780.8889.

### GETTING STARTED

**REMOVE** the shadings from the packaging.

Do not dispose of packaging until the shadings are operating to your satisfaction.

Check the diagram to make sure you have all the parts indicated for the appropriate type of installation.

**TOOLS** you will need to install your shadings: pencil, screwdriver, level and a drill with  $\frac{1}{8}$ " drill bit.

Your brackets must be securely attached to the mounting surface. When screwing into a surface, the included screws must hit wood studs. Otherwise, use a secure fastener as illustrated (not included).

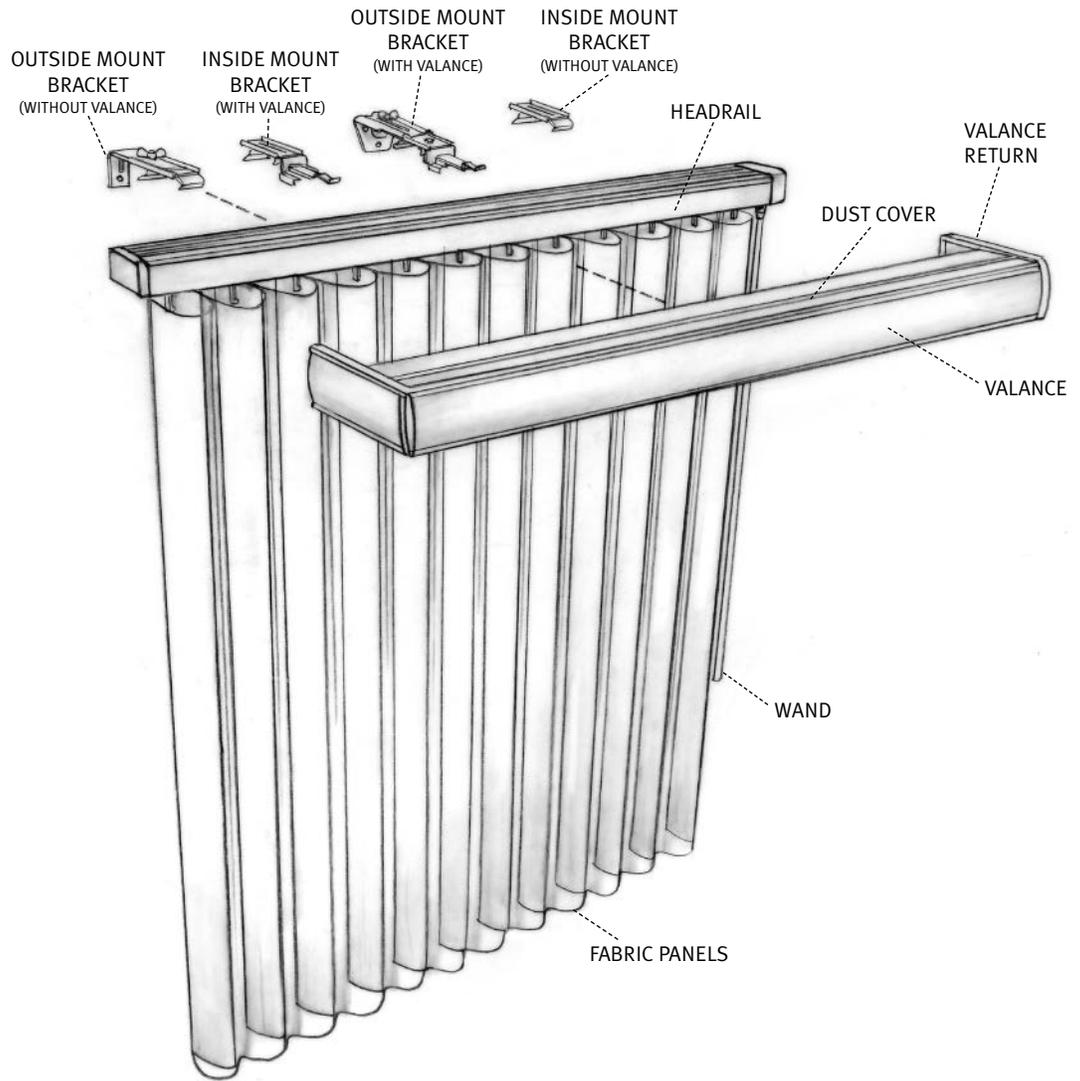
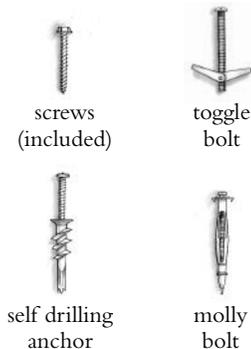
#### WALLBOARD OR PLASTER:

Use a secure fastener designed for hollow wall applications.

**METAL:** Pre-drill holes and use the included screws.

**CONCRETE, STONE, BRICK OR TILE:** Use a masonry drill and appropriate plugs, anchors or screws.

\*When selecting a fastener, make sure it is designed to support the weight of the product being installed. Follow the fastener manufacturer's instructions for proper installation of the fastener.

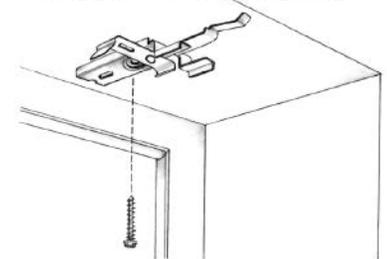


## STEP 2 Attaching Your Brackets

### STEP 2A - INSIDE MOUNT

The mounting brackets should be positioned 4" in from the edge of the window frame on each side. There has to be a minimum 1" of space between the back of the mounting bracket and the nearest obstruction such as a window handle, lock, etc. This space is to allow the vanes to rotate properly. Attach the mounting brackets using the bracket shims and screws provided. Proceed to **STEP 3**.

#### INSIDE MOUNT WITH VALANCE



### STEP 2B - OUTSIDE MOUNT

Center the headrail over the window opening at the desired height. Mark the position of the ends of the headrail on the wall. Attach the mounting brackets to the wall 4" inches in from the marks making sure the mounting brackets are level with each other. Proceed to **STEP 3**.

#### INSIDE MOUNT WITHOUT VALANCE



### FOR CEILING MOUNT

Center the headrail over the window opening. Mark the position of the ends of the headrail on the ceiling. Attach the mounting brackets to the ceiling 4" in from marks.

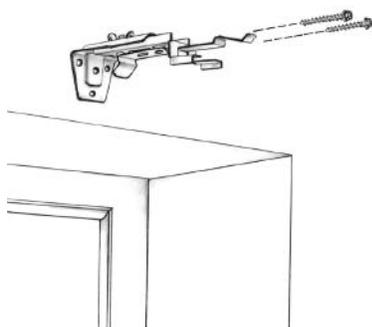
## STEP 2 Attaching Your Brackets

### STEP 2B - OUTSIDE MOUNT

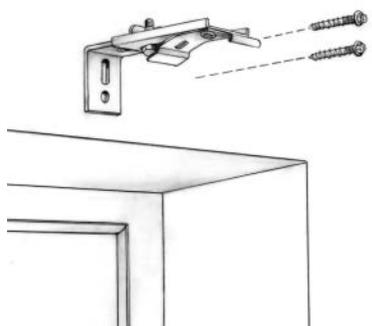
Center the headrail over the window opening at the desired height. Mark the position of the ends of the headrail on the wall. Attach the mounting brackets to the wall 4" inches in from the marks making sure the mounting brackets are level with each other. Proceed to **STEP 3**.

Larger shadings may require additional brackets. If this is the case, space the additional brackets equally along the top of the window opening and aligned with the end brackets.

### OUTSIDE MOUNT WITH VALANCE

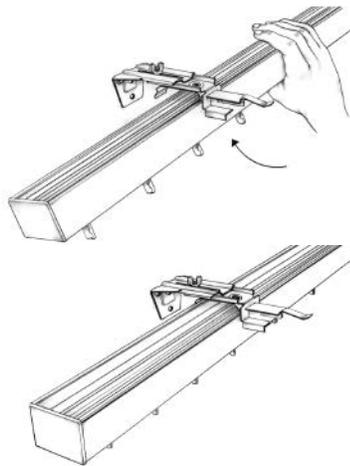


### OUTSIDE MOUNT WITH VALANCE

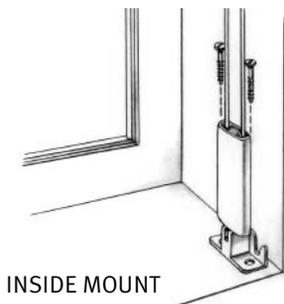


## STEP 3 Installing the Headrail

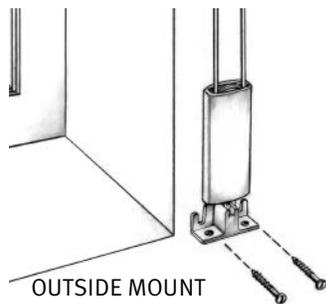
Position the headrail facing you with the controls located on the side you ordered (left or right). With brackets installed and aligned with each other, place the front lip of the headrail into the front edges of the brackets. Rotate the back of the headrail up into the brackets to snap into place. Proceed to **STEP 4**.



## STEP 4 Installing the Cord Tension Pulley



INSIDE MOUNT

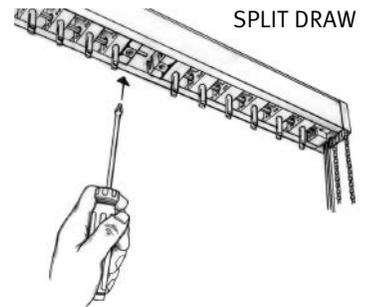


OUTSIDE MOUNT

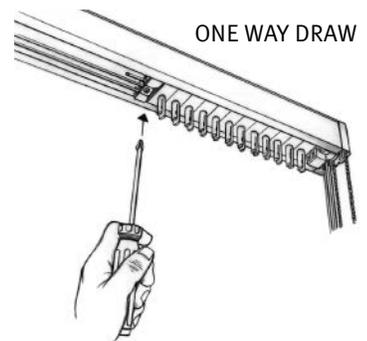
The cord tension pulley can be mounted to the wall for outside mounts or to the window sill for inside mounts. Choose the position for your application. Make sure the draw cord moves freely through the pulley mechanism. Attach with the screws provided. Proceed to **STEP 5**.

## STEP 5 Draw Cord Adjustment

Once the cord tension pulley is installed it may be necessary to remove additional slack from the cord. Draw the carriers back to the stacked position. Locate the cord tail in front of the lead carrier. Grasp the cord, loosen the adjusting screw and pull the cord until tension is established. Tighten the adjusting screw. Check the operation of the track by traversing it open then closed. If the track is difficult to traverse, loosen the adjusting screw, release some of the tension and recheck. Once proper tension is reached, cut off the excess cord leaving a 1/2" tail.



SPLIT DRAW



ONE WAY DRAW

## STEP 6 Fabric Installation

If you ordered the Room Darkening upgrade for your Sheer Elegance panels, please be sure to read through all of Step 6 before beginning installation.

**NOTE:** When installing a Split Stack shade, separate the left fabric panels from the right fabric panels. There should be an equal amount of panels for each side with the same amount of billows. Treat each side as a separate shade when installing the fabric panels.

**STEP 6A:** Remove a fabric panel from a polybag and carefully remove the low-tack tape from fabric panel.

**STEP 6B:** Lay the wrapped fabric on a clean smooth surface and unfold the fabric by flipping the slip sheet end for end until the top of the fabric is reached.

**STEP 6C:** Carefully remove the low-tack tape from the top of the fabric panel and discard the slip sheet.

**STEP 6D:** Unfold the top layers of the fabric panel and identify the left and right side of the fabric panel. Labels are placed at the top left and top right side of the panel just below the plastic Fabric Hangers. The round yellow label is the left side of the panel and the round red label is the right side. The left and right Fabric Hangers are halves of a Fabric Hanger set.

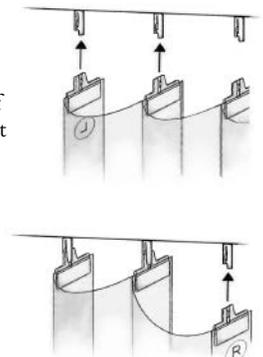
**STEP 6E:** Starting from the left end, one by one grasp and orient each of the Fabric Hangers so the sheer billows of the fabric between each Fabric Hanger is facing you.

Note: Handle the fabric with care to prevent any damage to the fabric panel.

### INSTALLING LIGHT FILTERING PANELS

**STEP 6F1:** Starting from the left end side of the track and fabric panel, one by one insert the Fabric Hangers into the carriers so the billows of the fabric are facing the inside of the room. This is done by simply positioning the hole in the Fabric Hanger below the carrier and pushing it up until the Fabric Hanger is snapped and secured inside the carrier.

**NOTE:** Be sure not to stretch the fabric when inserting the hangers into the carriers.



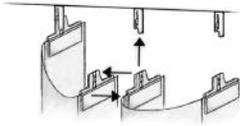
## STEP 6 Fabric Installation (continued)

**STEP 6F2:** When the last Fabric Hanger on the right side of the panel is reached do not slide a Vane Hanger onto the carrier or fully snap the Fabric Hanger into the carrier. Instead, push the Fabric Hanger up into the carrier so it rests in the end of the carrier and so the fabric does not hang freely. If the end Fabric Hanger is fully snapped into the carrier, it cannot be properly attached to the next panel. If the end Hanger is fully snapped into the carrier, then refer to Removing Your Vanes and Headrail.

**STEP 6F3:** Repeat steps A-E for the next panel.

**STEP 6F4:** Connect the 1st and 2nd panels.

This is done by removing the last Fabric Hanger on the right side of the 1st panel (already hanging) from the carrier and snapping it to the Fabric Hanger on the left end of the 2nd panel. Make sure the tabs on the Fabric Hanger from the 2nd panel fully snap into the holes on the Fabric Hanger from the 1st panel.



NOTE: For Split Stack, be sure NOT to connect the two center Fabric Hangers in the middle that separates the shade into a left and right side.

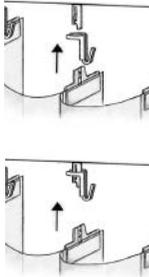
**STEP 6F5:** Repeat steps F1-F4 to install the second panel.

**STEP 6F6:** Repeat all steps for remaining panels. On the very last carrier, fully snap the Fabric Hanger into the carrier.

## INSTALLING ROOM DARKENING VANE HANGERS

NOTE: The following steps should be performed at the same time as the preceding instructions for Installing Light Filtering Panels.

**STEP 6G1:** Starting from the left end side of the track and fabric panel, slide a Vane Hanger onto the left side of the carrier if your desired tilt direction is to the right. Slide the Vane Hangers on the right side of the carriers stems if the desired direction of tilt is to left and insert the fabric hangers into the carriers of the track so the billows of the fabric are facing the inside of the room. Then simply positioning the hole in the Fabric Hanger below the carrier and pushing it up until the Hanger is snapped and secured inside the carrier.



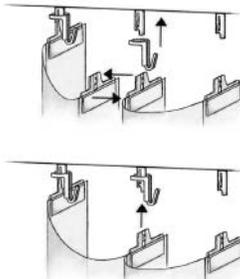
NOTE: Be sure not to stretch the fabric when inserting the hangers into the carriers.

**STEP 6G2:** When the last Fabric Hanger on the right side of the panel is reached do not slide a Vane Hanger onto the carrier or fully snap the Fabric Hanger into the carrier. Instead, push the Fabric Hanger up into the carrier so it rests in the end of the carrier and so the fabric does not hang freely. If the end Fabric Hanger is fully snapped into the carrier, it cannot be properly attached to the next panel. If the end Hanger is fully snapped into the carrier, then refer to Removing Your Vanes and Headrail.

**STEP 6G3:** Repeat steps A-E for the next panel.

**STEP 6G4:** Connect the 1st and 2nd panels.

This is done by removing the last Fabric Hanger on the right side of the 1st panel (already hanging) from the carrier and snapping it to the Fabric Hanger on the left end of the 2nd panel. Make sure the tabs on the Fabric Hanger from the 2nd panel fully snap into the holes on the Fabric Hanger from the 1st panel.



NOTE: For Split Stack, be sure NOT to connect the two center Fabric Hangers in the middle that separates the shade into a left and right side.

**STEP 6G5:** Repeat steps G1-G4 to install the second panel.

NOTE: Make sure the far left and far right Vane Hangers are on the inside of the ends of the fabric. This will ensure that the Rooms Darkening Vanes will be on the inside of the fabric billows.

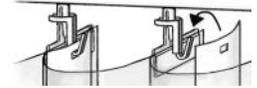
**STEP 6G6:** Repeat all steps for remaining panels. On the very last carrier, fully snap the Fabric Hanger into the carrier.

## INSTALLING ROOM DARKENING VANES

**STEP 6G7:** Take a Room Darkening Vane and reach behind the fabric to place the hole on the Room Darkening Vane onto the hook of the Vane Hanger.

NOTE: Depending on the desired direction of tilt, the curved surface of the vane should be oriented so it faces the room when the fabric is tilted.

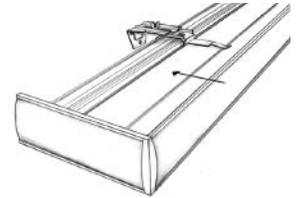
**STEP 6G8:** To install the remaining Room Darkening Vanes, repeat step 1. Separate the panels (every 3, 4, or 5 billows) to slide the Room Darkening Vanes between the fabric in order to reach behind the fabric.



## STEP 7 Attaching the Valance

Do not remove protective film until installation is complete. Install the track and vanes before attaching the valance.

If valance comes with returns, snap the return labeled Right onto the right end of the valance. Snap the return labeled Left onto the left end of the valance. Insert the dustcover top of the valance into the forks on the front of the mounting brackets. Center the valance over the headrail. Push in on the valance until the dustcover is completely seated in the forks.



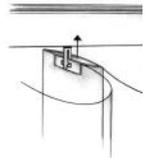
## Removing Your Vanes and Headrail

(These steps are needed only if a fabric panel needs to be repositioned during install or for cleaning, or replacement)

1. Grasp the fabric hanger with two hands on each side of the carrier stem.
2. Push the fabric hanger up into the carrier stem. Push the top of the fabric hanger on an angle towards the short side of the carrier stem and pull down and out.

NOTE: Do not let the fabric hang freely. Hold the hangers that have been removed while removing the next hanger.

3. When removing a hanger that connects two panels (This can be found by locating the separation between billows of connecting panels) follow steps 1 and 2. Then carefully separate the two halves of the hanger by sliding your finger between them and unsnapping the halves.



## Operating Your Shading

Pull on the tilt chain or wand to rotate the vanes. To traverse the vanes, rotate the vanes to the open position and pull the draw cord or wand to open and close. **Never draw the vanes without rotating them to the open position.** This can cause severe damage to the headrail mechanism.

## Care and Cleaning

The sheer fabric may temporarily appear wrinkled upon initial installation. Although we package the fabric panels carefully, wrinkles sometimes occur during shipping. The wrinkles will dissipate over a short period of time. If you do not see an improvement after 24 hours, or the wrinkles are severe, you can steam the sheer.

All parts of the Drapery Sheer Vertical can be cleaned with a feather duster or a standard vacuum. We recommend doing either of the two regularly to keep your Drapery Sheer Vertical looking new.

Spills and stains can be lightly blotted with a cloth or damp sponge. More difficult stains may require gentle washing in water with mild soap. For this, remove the fabric panels from the carriers (see Section IX), and submerge, soak and rub lightly. Lay flat to dry or place back in window.

The fabric panels can be steamed if they become wrinkled.

Drapery Sheer Verticals can be ultrasonically cleaned.

**To VACUUM:** Use brush or dust head attachment.

**To DUST:** Use soft, clean cloth.

## Safety



Children and pets can become entangled in Shading cords, causing a safety hazard. To help prevent possible injuries, cords should always be secured with the enclosed tension pulley. Chains should be secured out of the reach with a cleat. For further assistance call Smith+Noble customer service at 800.780.8889.

## Troubleshooting

Problem: Fabric Panel is wrinkled.

Repair: Remove wrinkles by steaming the sheer.

Problem: When the fabric panels are closed they slant.

Cause: The headrail is not level.

1. The inside mount mounting surface may not be level.
2. Wings nuts are not allowing the headrail to sit properly in the mounting clip.
3. Mounting clips slid out of position during bracket installation.

Repair 1: Level mounting surface with shims.

Repair 2: Place the wing nut up so that it does not interfere with the mounting clip.

Repair 3: Slide mounting clip as far forward as it will go in the bracket. The rivet used to attach the clip should be at the back of the slot in the clip.

Problem: Traverse cord is drooping from the track when the vanes are stacked.

Cause: Traverse cord is too long or Cord Tensioner is not set correctly.

Repair: Move cord tensioner down to create more tension or shorten traverse cord. See cord adjustment section (see Section V) for instructions on adjusting cord length.

### Warranty

Smith+Noble Shadings are covered by a limited lifetime warranty. This warranty covers any defects in materials or workmanship so long as the product is measured and installed according to instructions. Every Smith+Noble window treatment is designed to provide a lifetime of trouble free use. In the unlikely event that warranty service is ever needed, simply call customer service at **800.780.8889**. Our customer service representatives will arrange for a repair as quickly as possible.